

**TRANSCORP INTERNATIONAL LIMITED**  
**Plot No 3, HAF Pocket, Sector 18A, Phase II,**  
**Dwarka, New Delhi-110075 ,**  
**Telephone: 011-30418901-05 & Fax: 91-011-30418906**  
**CIN: L51909DL1994PLC235697**  
**Website: www.transcorpint.com & E-Mail: grievance@transcorpint.com**

Date: 08.09.2022

To,

Shareholders

Folio No. / DP ID /Client ID:

Sub: Transfer of shares in respect of which dividends have remained unpaid/ unclaimed for seven consecutive years to the Investors Education and Protection Fund.

Notice is hereby given that in terms of Section 124(6) of the Companies Act, 2013 read with Rule 6 of the Investor Education and Protection Fund Authority (Accounting, Audit , Transfer and Refund) Rules, 2016, as amended by the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2017,('Rules'), all the underlying shares in respect of which dividends have not been paid, or claimed for seven consecutive years or more are required to be transferred by the Company to the Demat Account of the Investor Education and Protection Fund Authority('IEPF').

You may note that the final dividend declared by the company for the Financial Year 2014-15 which remain unclaimed for the period of seven years, has already been transferred to IEPF in September 2022. The corresponding shares of these mentioned dividend accounts will be transferred to IEPF as per the procedure set out in the rules.

The shares liable to transferred to IEPF Demat Account shall be transferred by following the procedure contained in the Rules which is as under:

- i) In case shares held in physical form – by issuance of duplicate share certificates and thereafter transferring the same to IEPF Demat Account. Accordingly, the original share certificate/s held by you shall automatically stand cancelled.
- ii) In case of shares held in Demat mode – by transfer of shares directly to IEPF Demat Account through the Depository participants as per Rules.

It may also be noted that all subsequent corporate benefits, as specified in the Rules, that may accrue in relation to the said shares will also be credited to the said Demat Account of the IEPF.

You may please note that both the unclaimed dividend and corresponding shares transferred to the IEPF Demat Account can be claimed back from the IEPF Authority after following the procedure prescribed in the Rules. No claim shall lie against the Company in respect of unclaimed dividend amount and the shares transferred to IEPF Account pursuant to the Rules.

For further details or to claim your unpaid/unclaimed dividend, you may write to the Company's RTA Alankit Assignments Limited., at 3E/7 Jhandewalan Extension, New Delhi –110055 or to the Company Secretary of the Company at 5<sup>th</sup> Floor, Transcorp Towers, Moti Doongri Road, Jaipur-302004 before 08<sup>th</sup> December 2022. Along with the latest KYC documents (as listed below), duly self attested, failing which, the shares held by you shall be transferred to the demat Account of the IEPF without any further reference to you.

**Also, you are requested to please update your email id with Company/Depository/RTA for further communications.**

***After the shares have been transferred to IEPF, you can claim the said shares from IEPF Authorities, by filing e-form No. IEPF-5, as prescribed under the said Rules.***

Thanking You,  
Yours faithfully,

For Transcorp International Limited

Sd/  
Dilip Kumar Morwal  
Group Company Secretary

Note: KYC documents to be provided

- (i) Self Attested Photocopy of the PAN Card;
- (ii) Self attested photocopy of Aadhar Card or Voters ID towards proof of address
- (iii) Copy of cancelled cheque for bank account details
- (iv) Copy of communication issued by the Company showing your Folio No. and
- (v) Letter of indemnity as per draft attached

LETTER OF INDEMNITY  
(To be executed on Non- Judicial Stamp paper of Rs.100/- each)

Date:

Transcorp International Limited  
5<sup>th</sup> Floor, Transcorp Towers, Moti Doongri Road,  
Jaipur-302004

Folio No/ Client ID No.

Dear Sir,

The following Dividend warrant no(s) have neither been encashed nor received by me and appears to have been lost or misplaced from my custody and/or lost in postal transit and not returned undelivered by the postal authorities to the Company or its Registrars as undelivered mail.

Warrant No.	Dividend for the year	Dividend Amount (Rs)
	13-14	
	14-15	
	15-16	
	16-17	
	2021-22	

In Consideration of the Company affecting the payment of un-encashed dividend through NEFT/NACH or issuing to me Pay Order/ Demand Draft(s)/ for the aforesaid Dividend Warrant for the above mentioned year (s) , in lieu of the original dividend warrant(s) which has been lost, destroyed or mislaid, I hereby undertake and engage for myself, My executors, Administrators and Assigns, to hold the Company and the Directors and Officers thereof harmless and indemnified against all suits, actions, proceedings, charges , damages, demands, costs , losses and expenses which may arise in the event of the said original Dividend warrant being paid or forthcoming at any future time, or otherwise in consequence of the Company issuing Pay Order/ Demand Draft(s)/ as aforesaid and I request that such Pay Order/Demand Draft(s) be made accordingly.

I further undertake that in the event of the original Dividend warrant eventually coming into my possession, I will forward it to the Company for cancellation.

Witness to the Signature  
(along with full name, address and signature)

Signature:

Name:

Address:

Yours faithfully,

Signature:

Name:

Address: