

Internal Circular-09/June/2017/MCD-Forex Pre-Paid Card loading, re-loading and other Process

From: Compliance and Operations Department

To: All MCD Branches and concerned team members

Reg.: Forex Pre-Paid Card loading, re-loading and other Process

Dear All,

To simplify the process of forex pre-paid card loading, reloading and other process related to forex pre-paid card, we have designed a process. Please find enclosed following files showing step by step process to be adopted for the transactions related to forex pre-paid card:-

1. Forex Pre-Paid Card Transaction process: This file contains the step by step process to be adopted for undertaking the process related to Forex Pre-Paid Card
2. Forex Pre-Paid Card uploading process: This file contains the issuer wise process to be adopted for loading/re-loading and all other transactions related to forex pre-paid cards
3. Forex Card loading/re-loading Format: This file contains the format to be sent by branches to Corporate Office for further course of action regarding loading/re-loading and other transactions related to Forex Pre-Paid Cards.

Please go through the process and follow the same. The process will be applicable w.e.f. 05.07.2017.

No deviation of above process is allowed. This is an auditable item and deviation will be treated as severe non-compliance.

If you need any clarification in the matter, please feel free to contact Mr. H. Subramony at h.subramony@transcorpint.com .